

e-CEE
Client User Manual
for SIRIM
Ver 2.0

**Prepared by:
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INTRODUCTION

e-CEE is a web-based Online Consignment Services Application Processing System designed to manage the online application and processing of applications for Consignment Services. There are 2 types of client users: -

- Importer
- Consultant (agent or freight forwarder applying for Consignment Test on behalf of Importer)

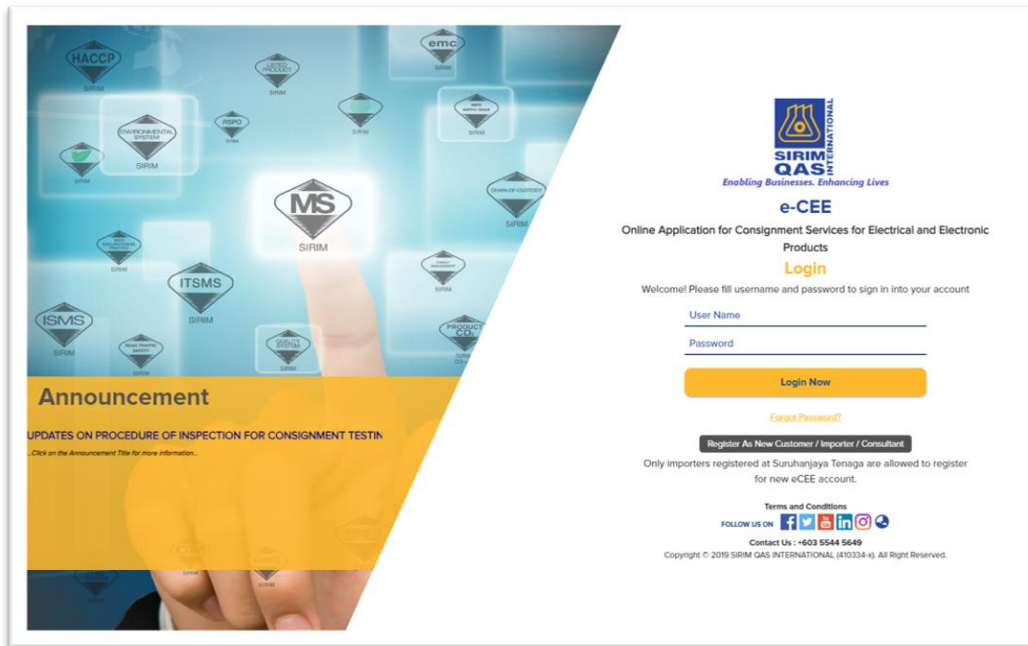
This manual explains the usage of this system for both Client Users.

1. Login Screen

Existing clients can enter username and password to login. New Clients must register an account with system before proceeding with Consignment Test application. For new clients, click on

[Register As New Customer / Importer / Consultant](#)

to create new account and register Importer.



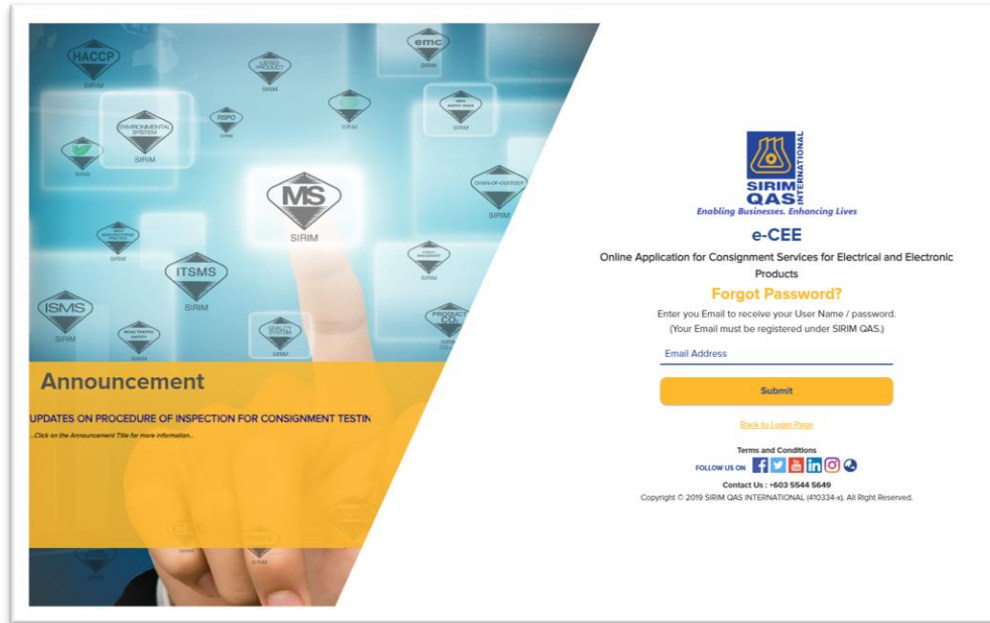
The screenshot displays the e-CEE website interface. On the left, a hand is shown interacting with a grid of icons representing various standards such as HACCP, ISO 9001, ISO 14001, MS, ITSMS, and ISMS. Below this grid is a yellow banner with the text "Announcement" and "UPDATES ON PROCEDURE OF INSPECTION FOR CONSIGNMENT TESTING".

On the right side of the interface, the SIRIM QAS INTERNATIONAL logo is displayed with the tagline "Enabling Businesses, Enhancing Lives". Below the logo, the text "e-CEE" is shown, followed by "Online Application for Consignment Services for Electrical and Electronic Products". A "Login" button is prominently displayed. Below the login button, there is a text prompt: "Welcome! Please fill username and password to sign in into your account". This is followed by input fields for "User Name" and "Password", and a "Login Now" button. A link for "Forgot Password?" is also present.

Below the login section, there is a "Register As New Customer / Importer / Consultant" button. A note states: "Only importers registered at Suruhanjaya Tenaga are allowed to register for now eCEE account." Below this, there are links for "Terms and Conditions" and "FOLLOW US ON" with social media icons for Facebook, Twitter, LinkedIn, and YouTube. The contact information "Contact Us : +603 5544 5649" and the copyright notice "Copyright © 2019 SIRIM QAS INTERNATIONAL (410334-K). All Right Reserved." are located at the bottom of the page.

a. Forgot ID/Password

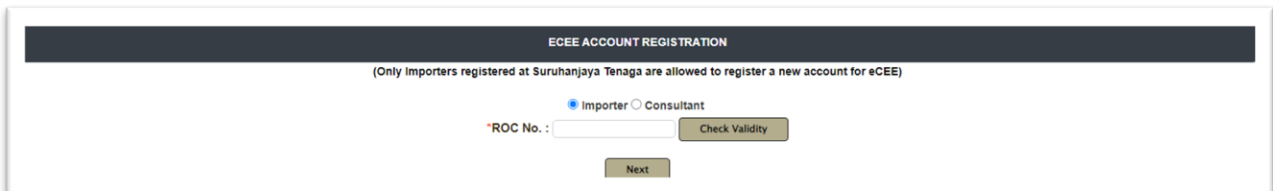
Enter Email address to receive forgotten username or password information via email.



2. eCEE Account Registration (Register as New Customer / Importer)

a. Client Type

- Only Importers at Suruhanjaya Tenaga (ST) are allowed to register a new account for eCEE.



- Importer must select “Importer” and enter Company ROC No. and click on **Check Validity** to check if Importer is registered with ST.
- If ROC No. is valid (exists in ST/Not exists in eCEE), click **Next** to proceed with account registration. A remark highlighted in green will display, indicating ROC No. is valid:

Your ROC No. is Valid. You can proceed with Account Registration.

- If ROC No. already has an account that exist with eCEE, the following remark will display in red:
: **This ROC No. is already registered with SIRIM. Please use existing login details to access eCEE.**
- The following remarks displayed, highlighted in red, indicate that importer cannot proceed with account registration.

Your ROC No. does not exist in ST database. Kindly confirm with ST.

OR



b. Login Information

ACCOUNT REGISTRATION

*ROC No.	: 123456A		
*Login ID	: COMPANYTEST001	<input type="text" value="COMPANYTEST001"/>	<input type="button" value="Check Availability"/> Your Login ID is available.
*Password	: *****	<input type="password" value="*****"/>	
*Reconfirm Password	: *****	<input type="password" value="*****"/>	
*Full Name	: COMPANYTEST001	<input type="text" value="COMPANYTEST001"/>	
*Security Question	: WHAT IS YOUR MOTHER'S MAIDEN NAME?	<input type="text" value="WHAT IS YOUR MOTHER'S MAIDEN NAME?"/>	
*Answer	: COMPANYTEST001	<input type="text" value="COMPANYTEST001"/>	
*Email	: SHAHRULKHAIRY@GMAIL.COM	<input type="text" value="SHAHRULKHAIRY@GMAIL.COM"/>	

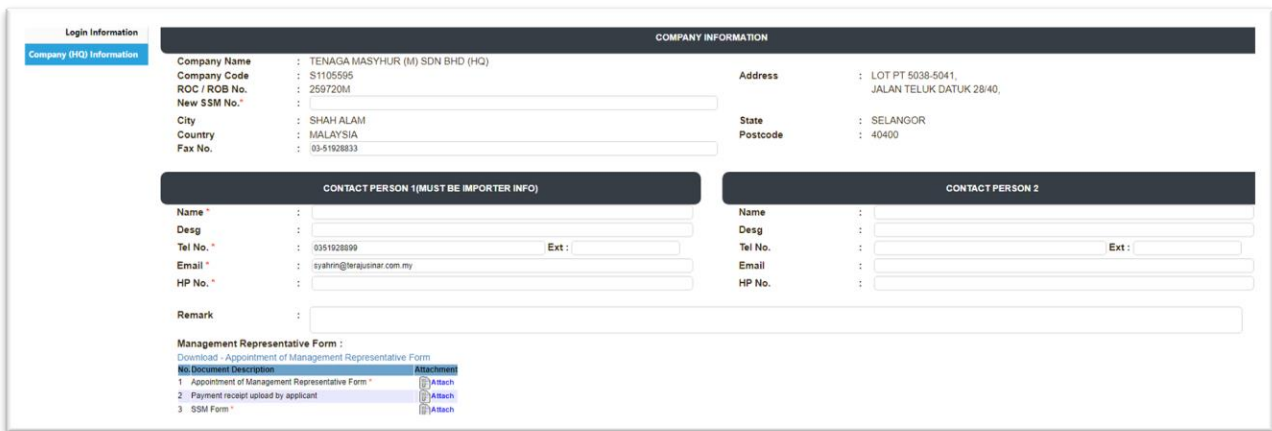
- Enter required login information.
- Enter password with 8 alphanumeric includes, 1 capital letter and 1 symbol
- Click on to check if Login ID (Username) is available. If not available, provide new login ID.
- Click on . Under Login Tab, the login details are displayed and is editable. You can also change the Password.

NEW ECEE ACCOUNT REGISTRATION

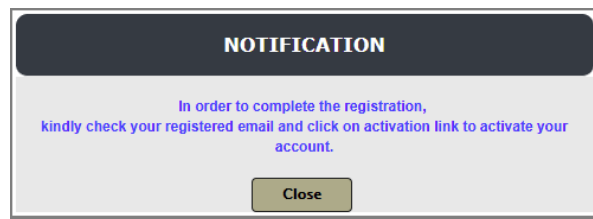
Application Status :

Login Information	LOGIN INFORMATION																				
Company (HQ) Information	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 20%;">Login ID</td> <td style="width: 10%;">: companyTest001</td> <td style="width: 50%;"></td> <td style="width: 15%;"></td> </tr> <tr> <td>Full Name *</td> <td>: COMPANYTEST001</td> <td><input type="text" value="COMPANYTEST001"/></td> <td></td> </tr> <tr> <td>Security Question *</td> <td>: WHAT IS YOUR MOTHER'S MAIDEN NAME?</td> <td><input type="text" value="WHAT IS YOUR MOTHER'S MAIDEN NAME?"/></td> <td></td> </tr> <tr> <td>Answer *</td> <td>: COMPANYTEST001</td> <td><input type="text" value="COMPANYTEST001"/></td> <td></td> </tr> <tr> <td>Correspondence Email *</td> <td>: SHAHRULKHAIRY@GMAIL.COM</td> <td><input type="text" value="SHAHRULKHAIRY@GMAIL.COM"/></td> <td></td> </tr> </table> <p style="text-align: center;"><input type="button" value="Save"/></p>	Login ID	: companyTest001			Full Name *	: COMPANYTEST001	<input type="text" value="COMPANYTEST001"/>		Security Question *	: WHAT IS YOUR MOTHER'S MAIDEN NAME?	<input type="text" value="WHAT IS YOUR MOTHER'S MAIDEN NAME?"/>		Answer *	: COMPANYTEST001	<input type="text" value="COMPANYTEST001"/>		Correspondence Email *	: SHAHRULKHAIRY@GMAIL.COM	<input type="text" value="SHAHRULKHAIRY@GMAIL.COM"/>	
Login ID	: companyTest001																				
Full Name *	: COMPANYTEST001	<input type="text" value="COMPANYTEST001"/>																			
Security Question *	: WHAT IS YOUR MOTHER'S MAIDEN NAME?	<input type="text" value="WHAT IS YOUR MOTHER'S MAIDEN NAME?"/>																			
Answer *	: COMPANYTEST001	<input type="text" value="COMPANYTEST001"/>																			
Correspondence Email *	: SHAHRULKHAIRY@GMAIL.COM	<input type="text" value="SHAHRULKHAIRY@GMAIL.COM"/>																			
	<div style="background-color: #333; color: white; text-align: center; padding: 5px;">CHANGE PASSWORD</div> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 20%;">Current Password *</td> <td style="width: 10%;">:</td> <td style="width: 50%;"><input type="password"/></td> <td style="width: 15%;"></td> </tr> <tr> <td>New Password *</td> <td>:</td> <td><input type="password"/></td> <td></td> </tr> <tr> <td>Reconfirm New Password *</td> <td>:</td> <td><input type="password"/></td> <td></td> </tr> </table> <p style="text-align: center;"><input type="button" value="Save"/></p>	Current Password *	:	<input type="password"/>		New Password *	:	<input type="password"/>		Reconfirm New Password *	:	<input type="password"/>									
Current Password *	:	<input type="password"/>																			
New Password *	:	<input type="password"/>																			
Reconfirm New Password *	:	<input type="password"/>																			

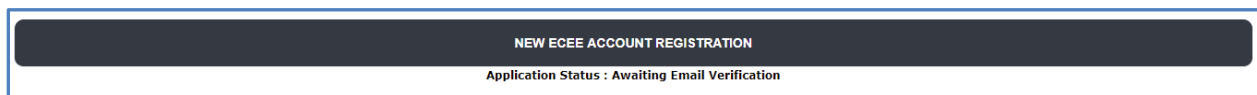
Company Information



- Under 'Company (HQ) Information' Tab, company information from ST is displayed on screen (same info as in ST).
- New SSM No is mandatory and required to be entered.
- Enter mandatory details for Contact Person Information (as indicated with *).
- Company register as importer are mandatory to upload attachment as showed in the screen (as indicated with *).
- Complete the eCEE Account Registration by checking 'Confirm' to confirm information on screen. Click on **Submit** to Submit registration.
- Upon submission, Notification will appear as below:



and Application Status will display as 'Awaiting Email Verification'.



- An email notification requesting for account activation will be sent to Importer's correspondence email. Importer must view email and click on [Activate](#) to validate authenticity of correspondence email provided earlier.
- Importer will automatically be directed to client screen. Importer can view login and company details but is not allowed to make any amendments after submission.

- Application Status will display as 'Application Awaiting Verification & Approval'. Button below will be appeared , Pro-forma invoice can be viewed and Importer will need to make payment either manually or through online payment.

Pro-forma Invoice

Online Payment

- Receipt/Invoice can be view after online payment has been done.

PAYMENT INFORMATION

Payment Ref. No. : 2023052

Payment Date : 30/May/2023

Payment Status : Successful

Receipt No. : 212

Payment Amount : 53.00

Receipt

Invoice

- SIRIM will proceed to Verify and Approve account registration.

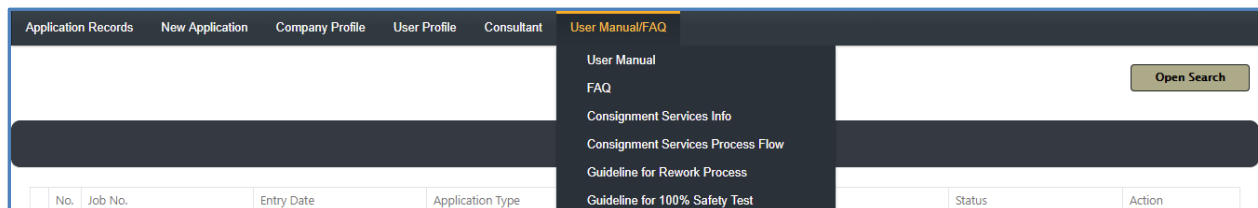
NEW ECEE ACCOUNT REGISTRATION

Application Status : Application Awaiting Verification & Approval

- Once account registration is Approved by SIRIM, Importer's account will be activated and Importer will be notified via email. Proceed to login to eCEE with Username and Password created

3. Menu Bar

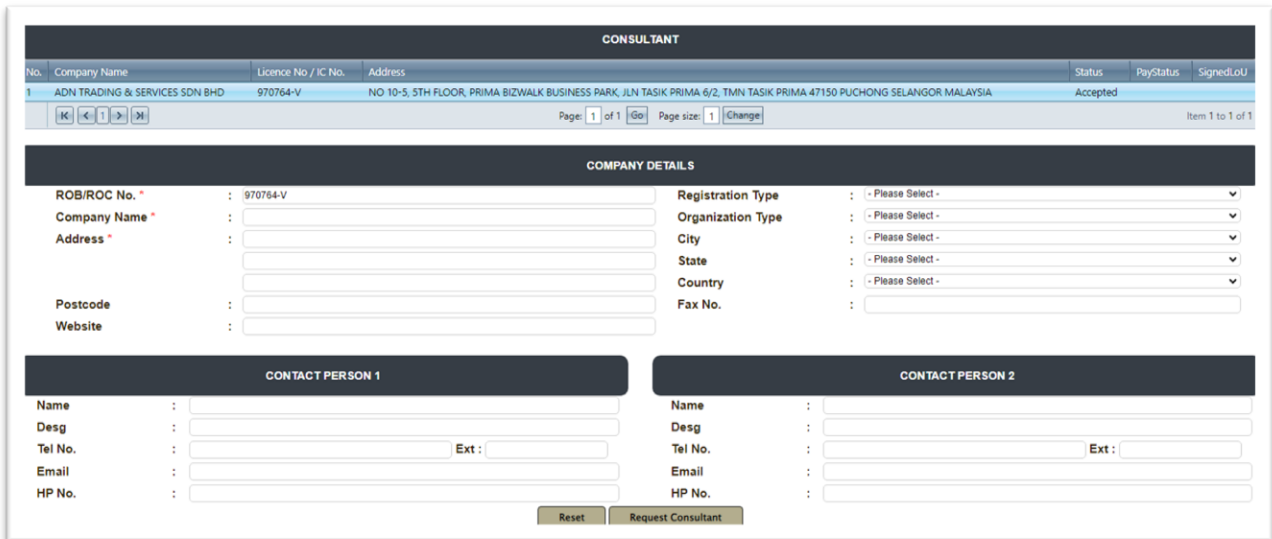
- After Company Registration has been Approved, importer can view and have access to the following screens. Point to the main menu, and click on sub menu to access to particular screen.

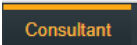
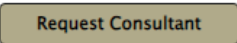


- The Menu Bar above is explained as follows: -
 - **Application Records:** List of applications created / submitted.
 - **New Application:** Consignment Test Application Form.

- **Company Profile:** Company and Branch Information displayed.
- **User Profile:** List of users and their information displayed.
- **Consultant:** List of Consultants whose services are requested by Importer (if any).
- **User Manual / FAQ:** eCEE User Manual / Guide / FAQ.

4. Engage New Consultant



- Access from the menu bar , this screen allows importer to engage a new consultant to apply application on behave of them.
- Click on  and search the consultant to start an engagement.
- Consultant will be notified , application can be apply by consultant after consultant has made the payment and signed LoU if request has been accepted.

5. Consignment Test Application

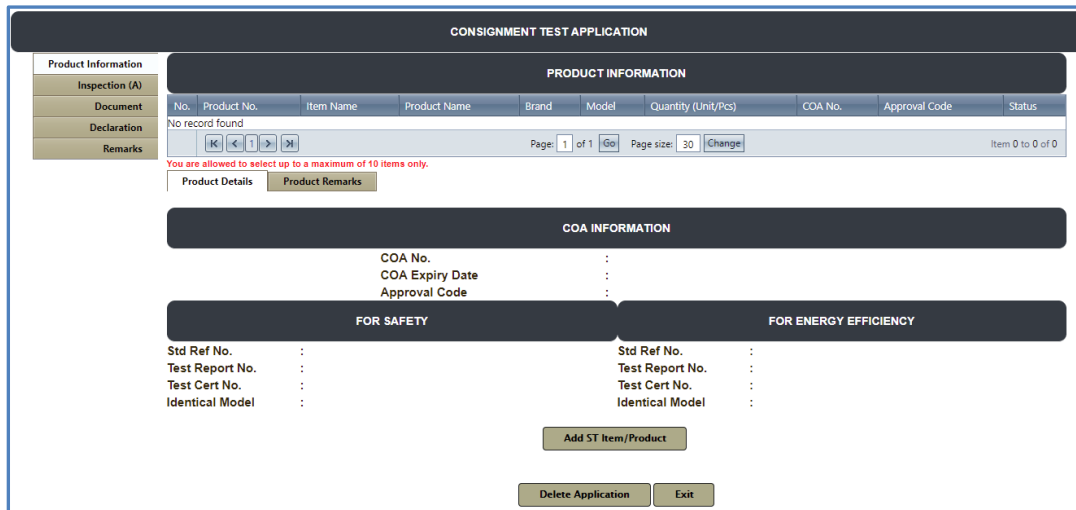
- The Consignment Test Application Form is used to apply for Consignment Test for electrical and electronic products that require testing before they can proceed with COA Application at ST. This Form consists of the following sections to be filled by Importer: -

c. Company Information

CONSIGNMENT TEST APPLICATION FORM			
Job No.	: D2023K2122187	Status	Draft Application. Awaiting Submission
SIRIM Branch	: HEAD OFFICE	Entry Date	19 Jun 2023 03:24 PM
Application Type	: <input checked="" type="radio"/> Regular Consignment <input type="radio"/> MCTS Normal <input type="radio"/> MCTS Label Onsite	Approve Date	:
Submission Date	:		
	: <input type="radio"/> Onsite Facilities with Label		
APPLICANT			
Company Name	: TEST Company (HQ)	Registration No.	: 123U
Address	: LOT 4A, KAWASAN, SULTAN		
	MALAYSIA	<input type="button" value="Change Branch"/>	
Fax	: 03	Website	:
CONTACT PERSON 1		CONTACT PERSON 2	
Name	: ABDUL	Name	:
Tel	: 03	Tel	:
HP No.	: 01	HP No.	:
Email	:	Email	:
Email (User ID)	:		

- Select SIRIM Branch where application is to be processed (mandatory).
- Choose the application type for the application.
- Applicant can choose to change company branch address by clicking on .
- Click on to save changes.
- Application Status is displayed as: *'Draft Application. Awaiting Submission'*
- Status of application changes according to different processing stage of application. Check the status of application regularly.

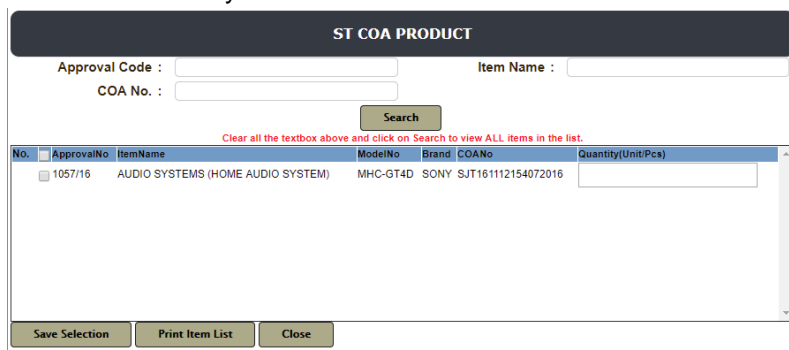
d. Product Information



- Click on **Add ST Item/Product** to select Product / Item (from ST) for Consignment Text.
- A popup window will appear as shown below. Enter (optional) ANY ONE of the following details and click on **Search** to search for a SPECIFIC item :-
 - a.) Approval Code
 - b.) Item Name
 - c.) COA No.



- The Item searched will display as shown below. Select the relevant item/product, enter Quantity and click on **Save Selection**.



- Alternatively, to display list of ALL Items in list, clear all search textbox and click on , as shown below :-

ST COA PRODUCT

Approval Code : Item Name :

COA No. :

Clear all the textbox above and click on Search to view ALL items in the list.

No.	ApprovalNo	ItemName	ModelNo	Brand	COA No	Quantity(Unit/Pcs)
1	<input type="checkbox"/> 1057/16	AUDIO SYSTEMS (HOME AUDIO SYSTEM)	MHC-GT4D	SONY	SJT161112154072016	<input type="text"/>
2	<input type="checkbox"/> 1095/15	AMPLIFIER,HIFI (BLU-RAY DISC TM/DVD HOME THEATRE SYSTEM	BDV-N9200W	SONY	SJT161112152522016	<input type="text"/>
3	<input type="checkbox"/> 1100/17	LCD TELEVISION RECEIVER WITH AC ADAPTER	KD-55X9300E c/w adapter ACDP-240E02	SONY	SJT161301007552017	<input type="text"/>
4	<input type="checkbox"/> 1101/17	TELEVISION	KDL-49W750E c/w adapter ACDP-100S01,ACDP-100D03,ACDP-085E03,ACDP-085S04	SONY	SJT161301007562017	<input type="text"/>
5	<input type="checkbox"/> 1127/15	PERSONAL AUDIO SYSTEM	ZS-RS60BT	Sony	SJT161112153432016	<input type="text"/>
6	<input type="checkbox"/> 1196/15	AC ADAPTOR (SWITCHING POWER SUPPLY)	AC-E1525M	SONY	SJT161112153192016	<input type="text"/>
7	<input type="checkbox"/> 1276/17	LCD TV OR TELEVISION OR LED TV	KD-75X9400E	SONY	SJT161301009752017	<input type="text"/>
8	<input type="checkbox"/> 1322/17	BATTERY CHARGER	BC-TRW With Accessory Kit (ACC-TRW)	SONY	SJT161101010252017	<input type="text"/>
9	<input type="checkbox"/> 16190/15	AUDIO AMPLIFIERS (MULTI CHANNEL AV RECEIVER)	HT-M22(Main Unit STR-KM22)	SONY	SJT161110130502016	<input type="text"/>
10	<input type="checkbox"/> 16392/15	AMPLIFIER,HIFI (BLU-RAY DISC TM/DVD HOME THEATRE SYSTEM	BDV-N9200WL	SONY	SJT161111150692016	<input type="text"/>
11	<input type="checkbox"/> 16485/15	Power Supply Unit (Charger)	UCH 20	SONY	SJT161111140622016	<input type="text"/>

- Click on to print list of ALL items from ST in pdf format. (optional – for reference purpose).
- The selected item will display in table (grid view) form, under ‘Product Information’ section as shown below.

CONSIGNMENT TEST APPLICATION

Product Information

Inspection (A)

Document

Declaration

Remarks

PRODUCT INFORMATION

Please click on Product below to View/Delete Product Details.

No.	Product No.	Item Name	Product Name	Brand	Model	Quantity (Unit/Pcs)	COA No.	Approval Code	Status
1		AUDIO SYSTEMS (HOME AUDIO SYSTEM)	HI-FIDELITY SET	SONY	MHC-GT4D	15	SJT161112154072016	1057/16	
2		AMPLIFIER,HIFI (BLU-RAY DISC TM/DVD HOME THEATRE SYSTEM	AUDIO and VIDEO PLAYER UNIT	SONY	BDV-N9200W	10	SJT161112152522016	1095/15	

Page: 1 of 1 | Go | Page size: 2 | Change
Item 1 to 2 of 2

You are allowed to select up to a maximum of 10 items only.

- Click on each row on the table to view and edit details of each product. (row is highlighted in blue when clicked).

CONSIGNMENT TEST APPLICATION

Product Information

Inspection (A)

Document

Declaration

Remarks

PRODUCT INFORMATION

Please click on Product below to View/Delete Product Details.

No.	Product No.	Item Name	Product Name	Brand	Model	Quantity (Unit/Pcs)	COA No.	Approval Code	Status
1		AUDIO SYSTEMS (HOME AUDIO SYSTEM)	HI-FIDELITY SET	SONY	MHC-GT4D	10	SJT161112154072016	1057/16	
2		AMPLIFIER,HIFI (BLU-RAY DISC TM/DVD HOME THEATRE SYSTEM)	AUDIO and VIDEO PLAYER UNIT	SONY	BDV-N9200W	5	SJT161112152522016	1095/15	

Page: 1 of 1 Go Page size: 2 Change Item 1 to 2 of 2

You are allowed to select up to a maximum of 10 items only.

Product Details
Product Remarks

PRODUCT INFORMATION

Name of Product : AUDIO SYSTEMS (HOME AUDIO SYSTEM)
 (Nama Kelengkapan)
Product Category : HI-FIDELITY SET
 (Jenis Kelengkapan)
Model No : MHC-GT4D **Brand** : SONY
Voltage : 120-240 **Current** : -
Frequency : 50/60 **Power** : 270
Quantity : 10 **K1 Form No.** : **Get K1**

COA INFORMATION

COA No. :SJT161112154072016
COA Expiry Date :21-01-2018
Approval Code :1057/16

FOR SAFETY

Std Ref No. : IEC60065:2001 (ED.7) + A1 : 2005 + A2:2010
Test Report No. : 7191125070-EEC15/YET
Test Cert No. : CB CERT SG-TN-03986
Identical Model :

FOR ENERGY EFFICIENCY

Std Ref No. :
Test Report No. :
Test Cert No. :
Identical Model :

Save Quantity & K1 Info Add ST Item/Product Reset Remove

- Click on **Save Quantity & K1 Info** to modify/edit Quantity info, or to enter K1 Form No. The other information displayed is not allowed to be modified.
- Click on **Add ST Item/Product** to select more Product / Item for Consignment Text. Only 10 items are allowed per application.
- Click on **Get K1** to view K1 information attached to selected COA No. An example of K1 information is shown below.

K1 INFORMATION

No.	COANo	BalancedQty	BalancedValue	DecRefNo	DeclaredQty	ItemNo	PermitRefID	RefID	ReleaseDate	TariffCode
1	SJT161112154072016	0	0		0	0		0	1/1/1900 12:00:00 AM	

Close

- Click on **Reset** to hide 'Add/Edit Product Information' section.
- Click on **Remove** to remove any of the item/product from the selection.

- Location details selected will display as shown below. Enter expected date and time and click on to save details. Please Add ST Product first (Refer to 4.1.2 above), before saving Inspection information.

Product Information	INSPECTION (A) - INSPECTION INFORMATION	
Inspection (A)		
Document	Select Location of Inspection	: PORT KLANG <input type="button" value="v"/> <small>Please Select Location of Inspection from dropdownlist above. Click on link below to Add New Location Info / Edit / Delete existing information : Inspection Location Master List</small>
Declaration	Location of Inspection (as selected from above)	: KLANG <input type="text"/> <input type="text"/>
Remarks	Contact Person	: a) JERRY <input type="text"/> b) <input type="text"/>
	Telephone No.	: a) 112233 <input type="text"/> b) <input type="text"/>
	H/P No.	: a) 445566 <input type="text"/> b) <input type="text"/>
	Expected date and time	: 24-11-2017 <input type="text"/> 9:00 AM <input type="button" value="v"/>
	<input type="button" value="Save"/> <input type="button" value="Back to Saved Location/Clear"/>	

- To change Inspection Information, select a different Location from dropdown list and click on to save Location details.
- Click on to default to inspection location already saved or to clear location information selected.

Please note that you MUST select location from dropdownlist provided. You are not allowed to enter information in the areas highlighted in grey. Please select a different location and click on Save to change Inspection Information. If location not available in dropdown list, please click on 'Inspection Location Master List' link provided to enter new location details.

- View Calendar is available for MCTS Normal/ Label Onsite after initial quotation has been paid or got permission to book without payment.

today Jun, 2023							Month
Mon	Tue	Wed	Thu	Fri	Sat	Sun	
29	30	31	01 Jun	2	3	4	
Not available slot	Not available slot	Not available slot	Not available slot	Not available slot			
5	6	7	8	9	10	11	
Not available slot	Not available slot	Not available slot	Not available slot	Not available slot			
12	13	14	15	16	17	18	
Not available slot	Not available slot	Not available slot	8 Mix Slot	25S /20L /10XL /15Mix			
19	20	21	22	23	24	25	
25S /20L /10XL /15Mix	12 Mix Slot	25S /20L /10XL /15Mix	17 L Slot	25S /20L /10XL /15Mix			
26	27	28	29	30	01 Jul	2	
25S /20L /10XL /15Mix	25S /20L /10XL /15Mix	25S /20L /10XL /15Mix	Not available slot	25S /20L /10XL /15Mix			

Close Calendar
Save
Back to Saved Location/Clear

f. Document Attachment

- Attach relevant supporting documents (optional) for the application as shown below: -

Product Information	SUPPORTING DOCUMENT																		
Inspection (A)																			
Document	For offline supporting document submission, please send the supporting document to:																		
Declaration																			
Remarks	<p>Testing Services Department SIRIM QAS International Sdn. Bhd. No. 1, Persiaran Dato' Menteri, P.O.Box 7035 Section 2, 40911 Shah Alam, Selangor Darul Ehsan Attn: Consignment Services</p> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 10px;"> <thead> <tr> <th style="width: 5%;">No.</th> <th style="width: 85%;">Document Description</th> <th style="width: 10%;">Attach</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Certificate of Approval</td> <td style="text-align: center;"></td> </tr> <tr> <td>2</td> <td>Bill of Lading</td> <td style="text-align: center;"></td> </tr> <tr> <td>3</td> <td>Invoice</td> <td style="text-align: center;"></td> </tr> <tr> <td>4</td> <td>Custom K1 form</td> <td style="text-align: center;"></td> </tr> <tr> <td>5</td> <td>Foreign Test Report (if applicable)</td> <td style="text-align: center;"></td> </tr> </tbody> </table> <p style="font-size: small; margin-top: 5px;">Attachment Capacity : 100% free of 10 MB.</p>	No.	Document Description	Attach	1	Certificate of Approval		2	Bill of Lading		3	Invoice		4	Custom K1 form		5	Foreign Test Report (if applicable)	
No.	Document Description	Attach																	
1	Certificate of Approval																		
2	Bill of Lading																		
3	Invoice																		
4	Custom K1 form																		
5	Foreign Test Report (if applicable)																		

g. Declaration

Product Information	DECLARATION
Inspection (A)	TERMS AND CONDITIONS
Document	
Declaration	
Remarks	

We agree to abide by the following terms and conditions and confirm the following:-

1. The labels applied shall be for products imported or manufactured by the Applicant only.
2. The products have obtained approval from the relevant regulatory bodies.
3. The labels shall not be sold, given, lent or in any way transferred to any third party.
4. The labels shall be affixed on the products under the corresponding approved consignment.
5. The labels serial numbers recorded in this Form PP8 by SIRIM QAS International are in accordance to the job number, brand and model. The Applicant agrees that SIRIM QAS International records would prevail over the Applicant's records in the event of any discrepancies.
6. To keep a copy of this Form PP8 for future reference.
7. To pay the fees charged by SIRIM QAS International for the labels applied prior to their issuance.
8. In the event where the labels issued are more than the Applicant's forecast production, the Applicant shall return the excess labels to SIRIM QAS International within fourteen (14) days from receipt of the labels.
9. To ensure that the labels are securely kept at the Applicant's premises.
10. To inform SIRIM QAS International immediately should the labels be lost or stolen and shall bear all associated costs.
11. To be fully responsible in the event any labels found to be affixed to any product other than specified in Form PP8 unless the prior written approval is first obtained from SIRIM QAS International.
12. To inform SIRIM QAS International immediately should the Applicant is aware of any imitation labels is found affixed to any of the products.
13. To allow SIRIM QAS International to witness the affixing of the labels at SIRIM QAS International absolute discretion and to bear all costs pertaining thereto.
14. To bear the cost of all advertisements or notices which SIRIM QAS International incurs as a result of a breach of any of this terms and conditions.
15. To declare that all information submitted is true and have read and fully understood and agree to abide by the "Terms and Conditions of the Consignment Services";

Applicant Name :

NRIC :

Declare

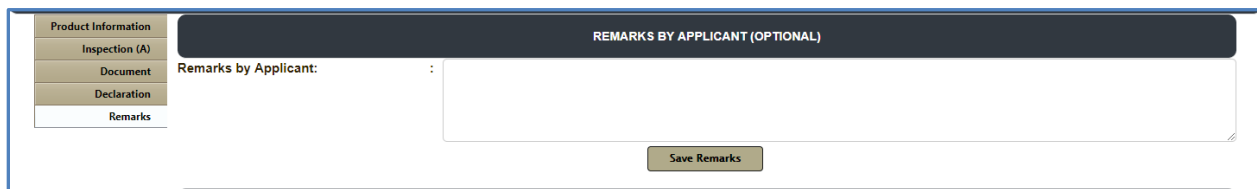
- Complete the Consignment Test application with the Declaration section and Submit Application. Enter Applicant Name (name of person filling in application form details) and IC No, and click on to Submit application (mandatory.)
- Applications not declared or submitted will be saved as 'Draft' and are still editable. Application already submitted cannot be modified (Submit button disappears upon successful submission).
- Importer must regularly check their email for notifications or login to system and check for application status updates.

h. Remark

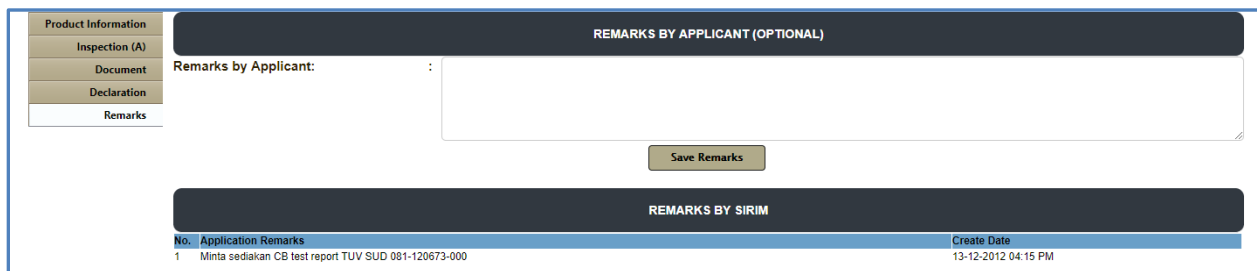
- There are 2 different sections for Applicant to enter Remarks, as follows: -

i. Application Remarks

- **Application Remarks by Applicant:** Applicant can enter any general remarks regarding application, to notify SIRIM. This section is optional. Alternatively, Applicant can call SIRIM directly for any inquiries.



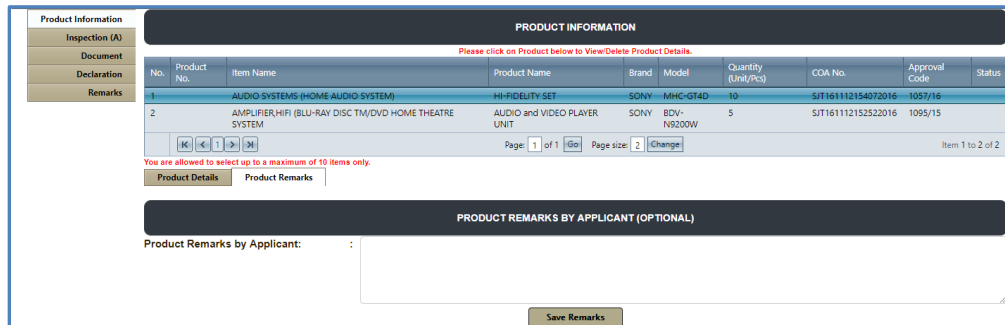
- **Application Remarks by SIRIM:** Any Remarks sent by SIRIM will be displayed under 'Remarks by SIRIM', as shown in figure 4.1.6.2 below. Applicant will also receive an email notification, when remarks are sent by SIRIM. Login to system to view remarks and take further action.



No.	Application Remarks	Create Date
1	Minta sediakan CB test report TUV SUD 081-120673-000	13-12-2012 04:15 PM

ii. Product Remarks

- **Product Remarks by Applicant:** Applicant can select product and enter any remarks regarding product, to notify SIRIM. This section is optional. Alternatively, Applicant can call SIRIM directly for any inquiries.



PRODUCT INFORMATION

Please click on Product below to View/Delete Product Details.

No.	Product No.	Item Name	Product Name	Brand	Model	Quantity (Unit/Pcs)	COA No.	Approval Code	Status
1		AUDIO SYSTEMS (HOME AUDIO SYSTEM)	HI-FIDELITY SET	SONY	MHC-GT4D	10	SJT161112154072016	1057/16	
2		AMPLIFIER, HI/FI (BLU-RAY DISC TM/DVD HOME THEATRE SYSTEM)	AUDIO and VIDEO PLAYER UNIT	SONY	BDV-N9200W	5	SJT161112152522016	1095/15	

You are allowed to select up to a maximum of 10 items only.

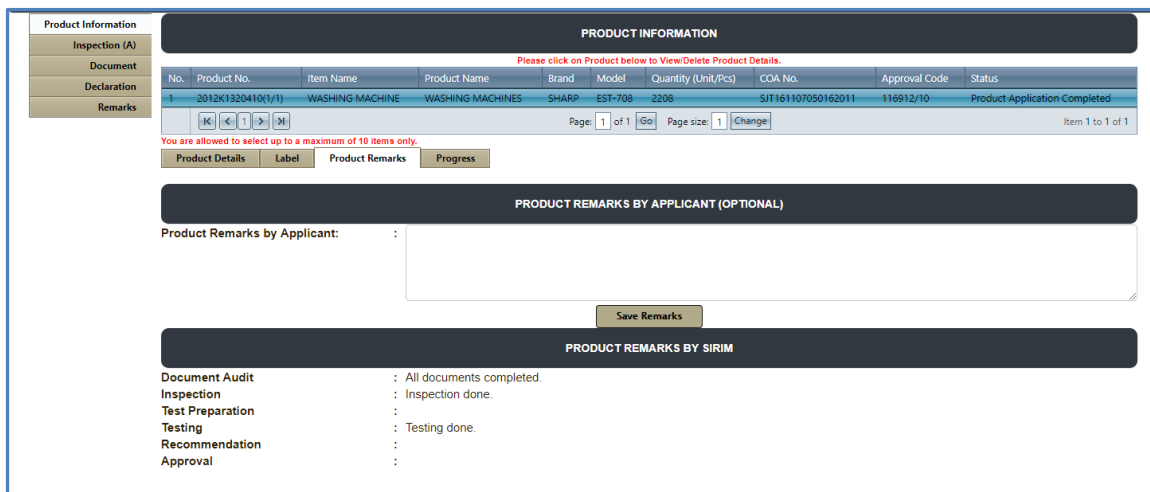
Product Details Product Remarks

PRODUCT REMARKS BY APPLICANT (OPTIONAL)

Product Remarks by Applicant: :

Save Remarks

- **Product Remarks by SIRIM :** Any Remarks entered by SIRIM during application processing, will be displayed under 'Product Remarks by SIRIM', as shown in figure below. Login to system to view remarks and take further action.



PRODUCT INFORMATION

Please click on Product below to View/Delete Product Details.

No.	Product No.	Item Name	Product Name	Brand	Model	Quantity (Unit/Pcs)	COA No.	Approval Code	Status
1	2012K1320410(1/1)	WASHING MACHINE	WASHING MACHINES	SHARP	EST-708	2208	SJT161107050162011	116912/10	Product Application Completed

You are allowed to select up to a maximum of 10 items only.

Product Details Label Product Remarks Progress

PRODUCT REMARKS BY APPLICANT (OPTIONAL)

Product Remarks by Applicant: :

Save Remarks

PRODUCT REMARKS BY SIRIM

Document Audit : All documents completed.
 Inspection : Inspection done.
 Test Preparation :
 Testing : Testing done.
 Recommendation :
 Approval :

i. Product Progress (Product Tracking)

- Click on [2017K2123543\(3/6\)](#) and view job tracking of product application under 'Progress' Tab.

Product Details		Document Audit	Inspection	Test Preparation	Testing	Recommendation	Approval	Label	Product Remarks	Progress
PROGRESS										
No.	Product Status	Action Date				Remarks	Result			
1	Document Audit	12/5/2016 12:00:00 AM					✘			
2	Inspection	12/5/2016 12:00:00 AM					✔			
3	Awaiting Sample & Test Preparation	12/7/2016 12:00:00 AM					✔			
4	Testing Assignment	12/9/2016 12:00:00 AM					✔			
5	Testing	12/9/2016 12:00:00 AM					✔			
6	Review & Recommendation	12/14/2016 12:00:00 AM					✔			
7	Approval	12/15/2016 12:00:00 AM					✔			
8	Label Issuance	12/15/2016 12:00:00 AM					✔			
9	KIV						⚠			
10	Label Issued	12/15/2016 12:00:00 AM					✔			
11	Fail						⚠			
12	Canceled						⚠			
13	Product Application Completed	12/19/2016 12:23:50 PM					✔			

✔	Process Complete / Pass
✘	Fail / Canceled
⚠	Awaiting process / Pending

6. List of Applications and Application Status

Application Records
New Application
Company Profile
User Profile
Consultant
User Manual/FAQ

Close Search

Job No. :

Company Name :

Entry Date : From to

Status : - Please Select -

Applications Created By : - Both -

Search
Reset

APPLICATIONS

No.	Job No.	Entry Date	Application Type	Company Name	Status	Action
1	D2017K1470127	09-10-2017	Importer	DAEWOO ELECTRONICS (M) SDN BHD	Draft	Edit
2	D2017K1470118	05-10-2017	Importer	DAEWOO ELECTRONICS (M) SDN BHD	Draft	Edit
3	D2013K1470013	11-04-2013	Importer	DAEWOO ELECTRONICS (M) SDN BHD	Completed Application	Quotation
4	D2012K1321811	09-08-2012	Importer	DAEWOO ELECTRONICS (M) SDN BHD	Completed Application	Quotation
5	2017K1470224	25-10-2017	Importer	DAEWOO ELECTRONICS (M) SDN BHD	In Process	Quotation
6	2017K1470212	02-10-2017	Importer	DAEWOO ELECTRONICS (M) SDN BHD	In Process	Quotation
7	2017K1470192	21-09-2017	Importer	DAEWOO ELECTRONICS (M) SDN BHD	Completed Application	Quotation
8	2017K1470191	19-09-2017	Importer	DAEWOO ELECTRONICS (M) SDN BHD	Completed Application	Quotation
9	2017K1470190	19-09-2017	Importer	DAEWOO ELECTRONICS (M) SDN BHD	Completed Application	Quotation
10	2017K1470185	13-09-2017	Importer	DAEWOO ELECTRONICS (M) SDN BHD	Completed Application	Quotation
11	2017K1470174	21-08-2017	Importer	DAEWOO ELECTRONICS (M) SDN BHD	Completed Application	Quotation
12	2017K1470171	12-06-2017	Importer	DAEWOO ELECTRONICS (M) SDN BHD	Completed Application	Quotation
13	2017K1470162	12-06-2017	Importer	DAEWOO ELECTRONICS (M) SDN BHD	Completed Application	Quotation
14	2017K1470110	05-06-2017	Importer	DAEWOO ELECTRONICS (M) SDN BHD	Completed Application	Quotation
15	2017K1470088	12-05-2017	Importer	DAEWOO ELECTRONICS (M) SDN BHD	Completed Application	Quotation

- This screen displays the list of Applications submitted by Importer, their status and current action on each application.
- 'Status' displays the current processing stage of each application.
- Under 'Action', Click on **Edit** to edit DRAFT application details before submitting, or click **Quotation** to view pdf version of Quotation (if available) and proceed to make payment.

QUOTATION

Please select Quotation below to view and Print Quotation PDF.

No.	Quotation Type	Quotation No.	Quotation Date	Total	Paid
1	Initial Quotation	2020Quo11651	11/12/2020 2:07:18 PM	946.00	YES
2	Final Quotation	2020Quo12276	11/25/2020 2:54:10 PM	946.00	YES

[View and Print Quotation](#)

RECEIPT PAYMENT

Total of maximum allowable document size is only 10 Mbytes.

No file chosen

No.	Document Description	File Size	Quotation Type	Attached Document
1	Payment receipt upload by applicant	570.89 KB	Initial Quotation	View
2	Payment receipt upload by applicant	171.80 KB	Initial Quotation	View

- Click on one of the quotation and “Choose File” to upload receipt
- will lead to online payment page.
- Click on to view the quotation in pdf format. New popup will appear if quotation type is “Initial Quotation” to allow user make selection either to displays “Initial Quotation” or “Proforma Invoice”.

PRINTOUT TYPE

Please select Printout Type

Initial Quotation
 Pro-Forma Invoice

- Select either “Initial Quotation” or “Proforma Invoice” and click on .

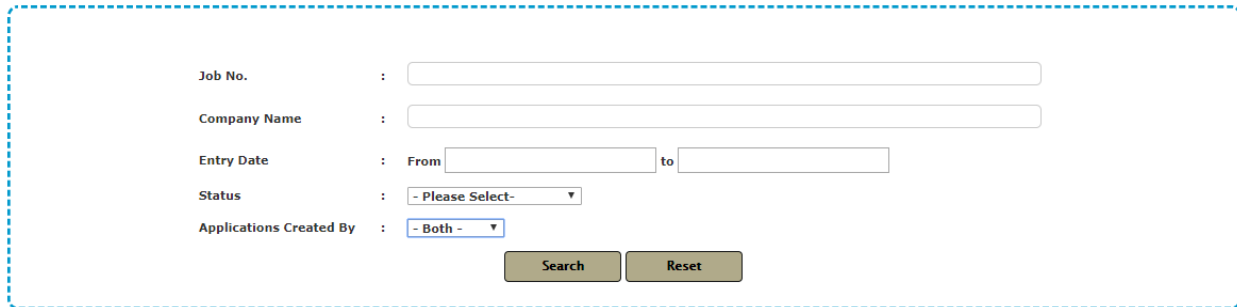
- Click on on each individual application, (for e.g ^{2017K1470224}), to view Application Form details.
- Status of each application explains the different processing stage that the application is currently in, and its description is displayed at the top right of the Application Form.

CONSIGNMENT TEST APPLICATION FORM	
Job No.	: D2017K1470126
Status	: New Incoming Application. Awaiting Verification

Status / Processing Stage	Action	Application Status (Description)
Draft	Edit	Draft Application. Awaiting Submission Applications that are not submitted yet and are still editable. Client can click on Edit to edit application details before submission.
Incoming Application		New Incoming Application. Awaiting Verification Application already submitted and cannot be edited. Awaiting verification by SIRIM.
Verification	Quotation	Application Receive by Officer. Awaiting Generation of Job No. Application awaiting verification and preparation of Quotation.
Quotation	Quotation	Job No. Generated, Awaiting Quotation & Payment Application successfully verified and Awaiting Quotation. Click on Quotation to view pdf version of Quotation. Client can proceed to make payment.
In Process	Quotation	Application in process Application is currently being processed by SIRIM. Quotation link Quotation remains.
Completed Application	Quotation	Application Completed Quotation link Quotation remains.

7. Search

- This screen allows Client Users to search for existing applications by entering relevant information in text field.



Job No. :

Company Name :

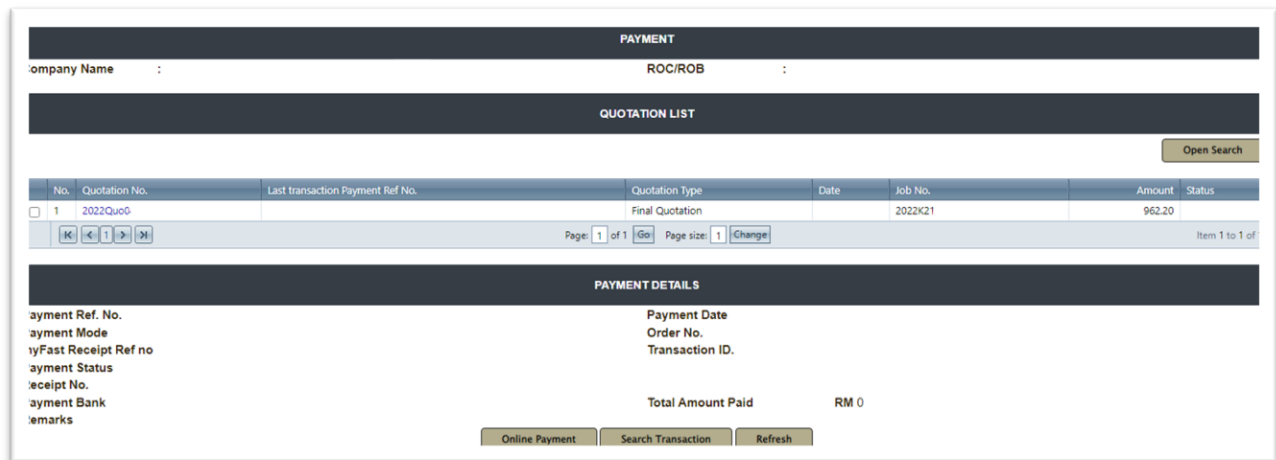
Entry Date : From to

Status :

Applications Created By :

- Client can search based on Job No, Entry Date, Category, and Status.

8. Online Payment



PAYMENT

Company Name : ROC/ROB

QUOTATION LIST

No.	Quotation No.	Last transaction Payment Ref No.	Quotation Type	Date	Job No.	Amount	Status
1	2022Quo0		Final Quotation		2022K21	962.20	

Page 1 of 1 (Go) Page size: 1 (Change) Item 1 to 1 of

PAYMENT DETAILS

Payment Ref. No. Payment Date
 Payment Mode Order No.
 Payment Receipt Ref no Transaction ID.
 Payment Status
 Receipt No.
 Payment Bank Total Amount Paid RM 0
 Remarks

- This screen allows client to view and pay its unpaid quotation through online by clicking on .
- Click on to search all the paid quotation. Paid quotation receipt/invoice can be view by clicking on .

9. Company Profile

- This screen allows client to view and its company / branch information as retrieved from ST, including: -

Application Records New Application Company Profile User Profile Consultant User Manual/FAQ

COMPANY INFORMATION

No.	Company Name	Licence No.	Address	ApprovalStatus
1	TEST SDN BHD (HQ)	123456A	123 jalan satu 11111	Approved

Page: 1 of 1 Go Page size: 1 Change Item 1 to 1 of 1

COMPANY DETAILS

ROB/ROC No. : 123456A Company Name * : TEST SDN BHD Fax No. : 03-27132991	Address * : 123 JALAN SATU
--	-----------------------------------

CONTACT PERSON 1

CONTACT PERSON 2

Name : JAMES Desg : MANAGER Tel No. : 0312345678 Ext : 111 Email : SHAHRULKHAIRY@GMAIL.COM HP No. : 0123456789	Name : Desg : Tel No. : Ext : Email : HP No. :
--	--

- Company List displayed includes Company HQ and its Branches. Click on Company (row) to view and edit its details.
- Click on to clear textbox.
- Any updates on company information should be done at ST. Latest update at ST will be reflected at eCEE.

10. User Profile

- This screen allows importer to manage different users across many of its company branches, including: -
 - View and edit user details;
 - Add/Delete users;
 - Search for existing users

USER LIST

No.	Full Name	User ID	Email
1	COMPANYTEST001	companyTest001	shahrulkhairy@gmail.com

Page: 1 of 1 Go! Page size: 1 Change Item 1 to 1 of 1

USER DETAILS

Login ID * : COMPANYTEST001 Password * : Full Name * : COMPANYTEST001 Branch * : TEST SDN BHD(HQ) - 123 JALAN SATU <input checked="" type="checkbox"/> Active <input checked="" type="checkbox"/> Admin	Contact No. : COMPANYTEST001 Email * : SHAHRULKHAIRY@GMAIL.COM Remarks : <div style="text-align: center; margin-top: 10px;"> <input type="button" value="Save"/> <input type="button" value="Delete"/> <input type="button" value="Reset"/> </div>
---	--

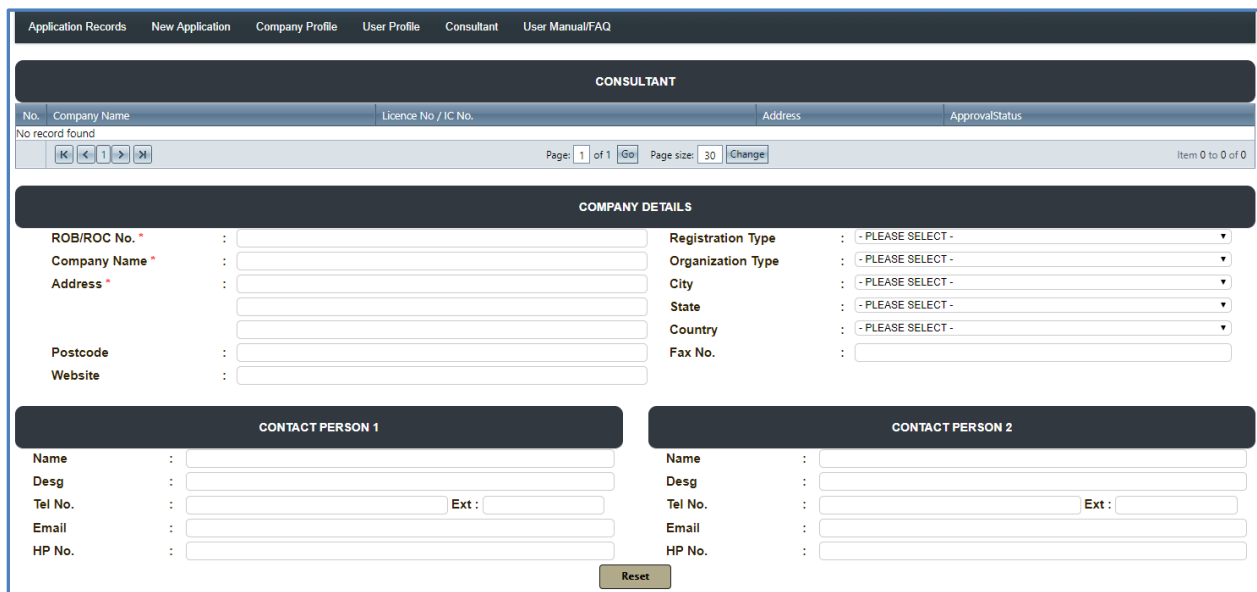
- User List displays all users that have access to e-CEE within the company organization and Branches.
- Only Admin can decide to Add, Delete, or Modify User details.
- Enter User details, and select the branch (or HQ) where user is located. The dropdown list below only displays list of branches already approved by SIRIM.

Branch *	: TEST SDN BHD(HQ) - 123 JALAN SATU - PLEASE SELECT - TEST SDN BHD(HQ) - 123 JALAN SATU
-----------------	---

- Tick 'Active' to activate user account and tick 'Admin' if user is Administrator.
- Click on to Add new user.
- Click on User (Row) to view and edit its details.

11. Consultant Profile

- Importer (client users) can also allow Consultants to apply for Consignment Test on behalf of them.
- Importer are allow to “Add Consultant” by themselves, consultant will be notified and consultant can be click either or from this screen.If consultant accepted the request, payment and signed LoU must be done. / OR
- Consultant must contact SIRIM and provide necessary details / documents (e.g letter of agreement between Consultant and Importer). SIRIM will register an eCEE account and ‘Add Consultant’ as authorized agent for Importer.
- Under Consultant Profile, Importer can view list of authorized Consultants that can apply for Consignment Test on behalf of Importer (Consultant already added to eCEE by SIRIM).



The screenshot displays the 'CONSULTANT' management interface. At the top, there is a navigation menu with options: Application Records, New Application, Company Profile, User Profile, Consultant, and User Manual/FAQ. Below this is a table with columns: No., Company Name, Licence No / IC No., Address, and ApprovalStatus. The table currently shows 'No record found'. Below the table is a pagination control showing 'Page: 1 of 1', a 'Go' button, 'Page size: 30', a 'Change' button, and 'Item 0 to 0 of 0'. The main form area is titled 'COMPANY DETAILS' and contains the following fields:

- ROB/ROC No. *
- Company Name *
- Address *
- Postcode
- Website
- Registration Type (dropdown: - PLEASE SELECT -)
- Organization Type (dropdown: - PLEASE SELECT -)
- City (dropdown: - PLEASE SELECT -)
- State (dropdown: - PLEASE SELECT -)
- Country (dropdown: - PLEASE SELECT -)
- Fax No.

Below the company details are two sections for contact persons:

- CONTACT PERSON 1:** Name, Desg, Tel No., Ext, Email, HP No.
- CONTACT PERSON 2:** Name, Desg, Tel No., Ext, Email, HP No.

A 'Reset' button is located at the bottom center of the form.

- Company can choose to terminate the services of any of its Consultants by requesting SIRIM to remove Consultant from List of authorized Consultants.



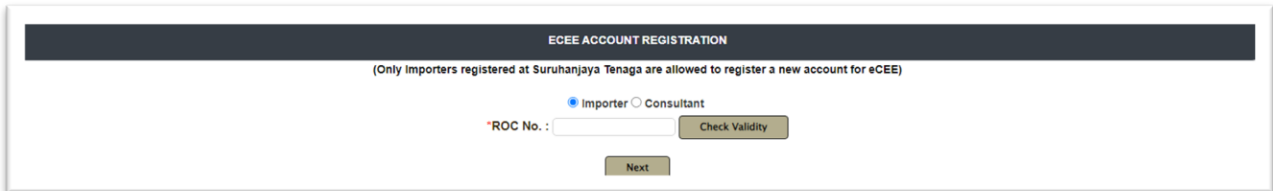
e-CEE


Online Application for Consignment Services for Electrical and Electronic Products

12. Consultant as Applicant

- Consultant can apply for Consignment Test on behalf of Companies, but they must be pre-registered with SIRIM.

a. Consultant Registration

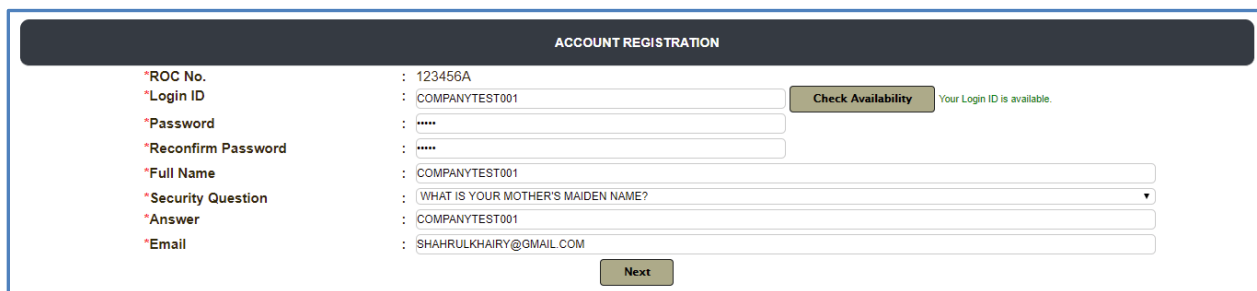


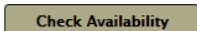
- Consultant must select “Consultant” and enter Company ROC No. and click on  to check if Consultant is registered with eCEE.
- If ROC No. already has an account that exist with eCEE, the following remark will display in red:

This ROC No. is already registered with eCEE. Please use existing login details to access eCEE.

- SIRIM will then ‘Add Consultant’ as authorized agent for Importer. Consultant will receive another email notification informing that Importer has been added for Consultant. Consultant can now begin Consignment Test Application.

i. Login Information



- Enter required login information.
- Enter password with 8 alphanumeric includes, 1 capital letter and 1 symbol
- Click on  to check if Login ID (Username) is available. If not available, provide new login ID.

- Click on **Next**. Under Login Tab, the login details are displayed and is editable. You can also change the Password.

NEW ECEE ACCOUNT REGISTRATION

Application Status :

[Login Information](#)
[Company \(HQ\) Information](#)

LOGIN INFORMATION

Login ID : companyTest001
Full Name * : COMPANYTEST001
Security Question * : WHAT IS YOUR MOTHER'S MAIDEN NAME?
Answer * : COMPANYTEST001
Correspondence Email * : SHAHRULKHAIRY@GMAIL.COM

Save

CHANGE PASSWORD

Current Password * :
New Password * :
Reconfirm New Password * :

Save

ii. Company Information

[Login Information](#)
[Company \(HQ\) Information](#)

COMPANY INFORMATION

Company Name :
Company Code :
ROC / ROB No. : TESTCONS1
New SSM No. * :
City :
Country :
Fax No. :

Address :
State :
Postcode :

CONTACT PERSON 1 (MUST BE IMPORTER INFO)

Name * :
Desg :
Tel No. * : **Ext :**
Email * :
HP No. * :
Remark :

CONTACT PERSON 2

Name :
Desg :
Tel No. : **Ext :**
Email :
HP No. :

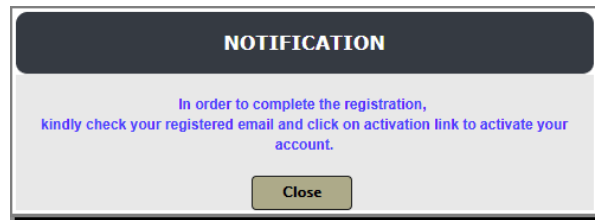
Management Representative Form :

Download - Registration of Consultant to e-CEE System Form
 Download - Appointment of Consultants Form

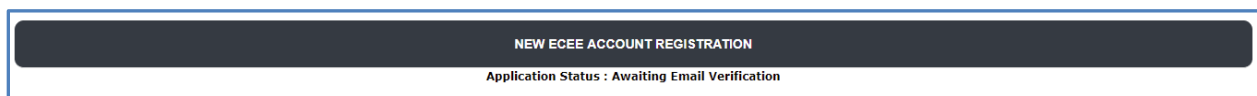
Slg	Document Description	Attachment
1	Registration of Consultant to e-CEE System Form *	Attach
2	Appointment of Consultants Form *	Attach
3	Payment receipt upload by applicant	Attach
4	SSM Form *	Attach

- Under 'Company (HQ) Information' Tab, company information from ST is displayed on screen (same info as in ST).
- New SSM No is mandatory and required to be entered.
- Enter mandatory details for Contact Person Information (as indicated with *).
- Company register as consultant are mandatory to upload attachment as showed in the screen (as indicated with *).
- Complete the eCEE Account Registration by checking 'Confirm' to confirm information on screen. Click on **Submit** to Submit registration.

- Upon submission, Notification will appear as below:



and Application Status will display as 'Awaiting Email Verification'.



- An email notification requesting for account activation will be sent to Importer's correspondence email. Importer must view email and click on [Activate](#) to validate authenticity of correspondence email provided earlier.
- Importer will automatically be directed to client screen. Importer can view login and company details but is not allowed to make any amendments after submission.
- Application Status will display as 'Application Awaiting Verification & Approval'. Button below will be appeared , Pro-forma invoice can be viewed and Importer will need to make payment either manually or through online payment.

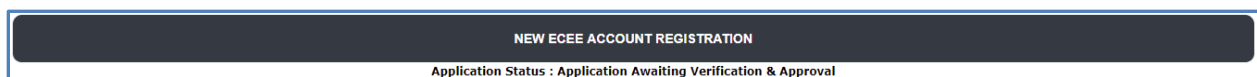
Pro-forma Invoice

Online Payment

- Receipt/Invoice can be view after online payment has been done.



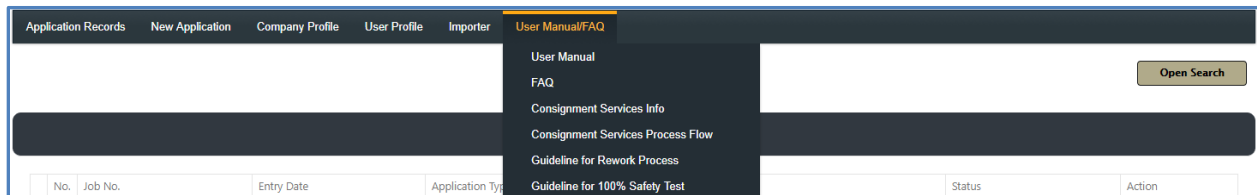
- SIRIM will proceed to Verify and Approve account registration.



- Once account registration is Approved by SIRIM, Importer's account will be activated and Importer will be notified via email. Proceed to login to eCEE with Username and Password created.

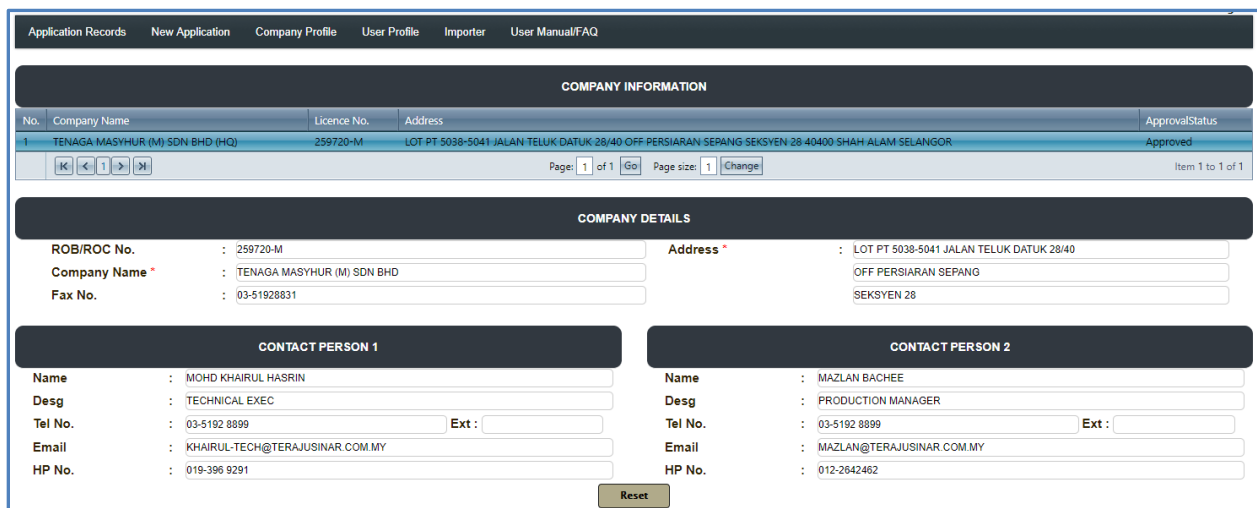
b. Consultant login & Menu Bar

- After SIRIM has registered Consultant with eCEE, an email notification with login information will be sent to Consultant.
- Login to eCEE using login details provided in email.
- Consultant can view and have access to the following screens. Point to the main menu, and click on sub menu to access to particular screen.



c. Consultant's Company Profile (same as 7.0 above)

- This screen allows client to view its company / branch information.



- Company List displayed includes Company HQ and its Branches. Click on Company (row) to view and edit its details.
- Click on **Reset** to clear textbox.
- Contact SIRIM to update any relevant details.

d. Consultant's User Profile (same as 8.0 above)

- This screen allows consultants to manage different users across many of its branches, including: -
 - View and edit user details;
 - Add/Delete users;
 - Search for existing users

USER LIST

No.	Full Name	User ID	Email
1	MOHD KHAIRUL HASRIN	khairul	khairul-tech@terajusinar.com.my
2	MAZLAN BACHEE	mazlan_tenagam	mazlan@terajusinar.com.my

Page: 1 of 1 | Go | Page size: 2 | Change | Item 1 to 2 of 2

USER DETAILS

Login ID *	: KHAIRUL	Contact No.	: 03-5192 8899
Password *	: <input type="password"/>	Email *	: KHAIRUL-TECH@TERAJUSINAR.COM.MY
Full Name *	: MOHD KHAIRUL HASRIN	Remarks	: <input type="text"/>
Branch *	: TENAGA MASYHUR (M) SDN BHD(HQ) - LOT PT 5038-5041 JALAN TELUK DATUK 28/40 OFF PERSIARAN SEPANG SEKSYEN 28		
	<input checked="" type="checkbox"/> Active <input checked="" type="checkbox"/> Admin		

- User List displays all users that have access to e-CEE within the company organization and Branches.
- Only Admin can decide to Add, Delete, or Modify User details.
- Enter User details, and select the branch (or HQ) where user is located. The dropdown list below only displays list of branches already approved by SIRIM.

Branch *	<input type="text" value="TENAGA MASYHUR (M) SDN BHD(HQ) - LOT PT 5038-5041 JALAN TELUK DATUK 28/40 OFF PERSIARAN SEPANG SEKSYEN 28"/> <input type="text" value="- PLEASE SELECT -"/> <input type="text" value="TENAGA MASYHUR (M) SDN BHD(HQ) - LOT PT 5038-5041 JALAN TELUK DATUK 28/40 OFF PERSIARAN SEPANG SEKSYEN 28"/>
----------	--

- Tick 'Active' to activate user account and tick 'Admin' if user is Administrator.
- Click on to Add new user.
- Click on User (Row) to view and edit its details.
- Click on to Delete selected Company Branch (row).
- Click on to clear textbox. Click on to search for User from User List.

e. Importer / COA Holder Profile

- This screen displays list of all importers (companies) who have acknowledged and added Consultant to their list of authorized Consultants (see 9.0 above). This means, Company has given Consultant permission to apply for Consignment Test on their behalf whenever necessary.
- Consultant can ONLY apply for Consignment Test for importers ADDED to the list below.

Application Records New Application Company Profile User Profile Importer User Manual/FAQ				
IMPORTER / COA HOLDER				
No.	Company Name	Licence No. / IC No.	Address	ApprovalStatus
1	PANASONIC MALAYSIA SDN. BHD.	26975W	LOT 10, JALAN 13/2, 46200 SELANGOR MALAYSIA	
2	ACRODIGIT SDN BHD	601373A	29-1, JALAN ARA SD7/3A BANDAR SRI DAMANSARA 52200 KUALA LUMPUR 52200 WILAYAH PERSEKUTUAN MALAYSIA	

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COMPANY DETAILS

ROB/ROC No. *	: 26975W	Registration Type	: (ROC - PRIVATE LIMITED)
Company Name *	: PANASONIC MALAYSIA SDN. BHD.	Organization Type	: - PLEASE SELECT -
Address *	: LOT 10, JALAN 13/2,	City	: - PLEASE SELECT -
Postcode	: 46200	State	: SELANGOR
Website	:	Country	: - PLEASE SELECT -
		Fax No.	: 03-79541194

CONTACT PERSON 1		CONTACT PERSON 2	
Name	: ABDUL AZIM BIN BAHAROM	Name	: KAMALLUDIN BIN PARDZAN
Desg	: TECHNICAL SUPPORT	Desg	: EXECUTIVE
Tel No.	: 03-79537589 Ext :	Tel No.	: 03-7953 7541 Ext :
Email	: ABDULAZIM@MY.PANASONIC.COM	Email	: KAMALLUDIN.PARDZAN@MY.PANASONIC.COM
HP No.	: 019-7768645	HP No.	: 013-6763945

f. Consultant Applying for New Consignment Test

- Login to system and select **New Application** in Menu Bar.
- Since steps for application process is the same as application done by Company, (see No 4.0 above), please follow steps in 4.0 above.
- Consultant can apply for Consignment Test under Consultant's name (as Applicant).

APPLICANT

Company Name : TENAGA MASYHUR (M) SDN BHD (HQ) **Registration No.** : 259720-M
Address : LOT PT 5038-5041 JALAN TELUK DATUK
 28/40 OFF PERSIARAN SEPANG
 SEKSYEN 28 40400 SHAH ALAM
 SELANGOR MALAYSIA Change Branch
Fax : 03-51928831 **Website** :

CONTACT PERSON 1

Name : MOHD KHAIRUL HASRIN (TECHNICAL EXEC)
Tel : 03-5192 8899
HP No. : 019-396 9291
Email : khairul-tech@terajusinar.com.my

CONTACT PERSON 2

Name : MAZLAN BACHEE (PRODUCTION MANAGER)
Tel : 03-5192 8899
HP No. : 012-2642462
Email : mazlan@terajusinar.com.my

Save

IMPORTER

No.	ROC / ROB	Importer Name	Address	Contact	Action
1	601373A	ACRODIGIT SDN BHD	29-1, JALAN ARA SD7/3A BANDAR SRI DAMANSARA 52200 KUALA LUMPUR 52200 WILAYAH PERSEKUTUAN MALAYSIA	SIEW PEAK FONG Tel : 03-62804573 Fax : 03-62804573 Hp : 012-2135830 Email : acrodg@gmail.com	X Delete

K ← 1 → H

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Search

- Click on Search to Add Importer (to select which Importer the application is done for). Consultant can only view list of Importers who acknowledge them as their Consultants (see 9.0 above).

COA HOLDER

No.	Company Name	Licence No / IC No.	Address
1	PANASONIC MALAYSIA SDN. BHD.	26975W	LOT 10, JALAN 13/2, 46200 SELANGOR MALAYSIA
2	ACRODIGIT SDN BHD	601373A	29-1, JALAN ARA SD7/3A BANDAR SRI DAMANSARA 52200 KUALA LUMPUR 52200 WILAYAH PERSEKUTUAN MALAYSIA

Close

- Proceed with application by following steps in 4.0 above. Since steps for application process is the same as application done by Company, (see No 4.0 above), please follow steps in 4.0 above.
- Consultant can view and search list of applications submitted and their status (see 5.0 and 6.0 above).